

Executive Director Kid One Transport

Kid One Transport is currently looking to fill the Executive Director position.

Under the supervision of the Board of Directors, the Executive Director shall carry out the vision and overall leadership for the organization and shall implement the goals, financial objectives, and policies set by the Board of Directors while successfully overseeing the operations of Kid One Transport.

Responsibilities:

- Primary responsibilities include fundraising and coordinating the work of the Board of Directors.
- Accountable for the daily operations of Kid One Transport.
- Hire, supervise, and evaluate the job performances of the senior staff.
- Develop and maintain sound financial practices by securing operating revenue and ensuring long-term financial stability.
- Work with staff and the Board of Directors in preparing and executing a budget.
- Work with the Development Department to identify fundraising opportunities and implement the fund development plan.
- Assure that the organization has a long-range strategy which achieves its mission and is updated periodically.
- Oversee the performance of the senior management team outlined in the strategic plan on a regular basis and maintain accountability for ensuring the high performance of the team.
- Establish and maintain strong relationships between the organization and the community-at-large, to include citizens, business, and government.
- Ensure that the organization maintains strong relationships and a stellar reputation with the families we serve, the facilities we serve, and all constituents associated with the mission of the organization.

Required: Bachelor's degree from an accredited college or university. A minimum of four years of successful experience in administration, fundraising, developing and managing a budget, and personnel management, with an additional requirement of three or more years of operational business experience. Excellent written and oral communication skills with public speaking and public relations experience. Should possess strong organizational skills such as effective time management, resource allocation, and prioritization. Ability to develop and implement policies and procedures. Successful collaborator and leader with a broad understanding of community resources. Proven ability to procure funds and negotiate agreements with other public and private agencies. Established capabilities to work effectively with business, government,

community and other resources. Frequent travel required, locally, statewide, and out-of-state.

Preferred: Experience in the healthcare industry, non-profit administration and governance. Knowledge of state government, with an emphasis on the legislative and regulatory process. Knowledge and/or experience with health services, logistics/transportation industries, and/or non-profit community resources/charitable organizations. Strong business connections throughout the state of Alabama and community engagement.

Please e-mail cover letter, resume**, and salary/benefits requirements by October 03, 2025, to:

HR@Kidone.org

** References may be required upon request.